

CITY OF BURBANK SUSTAINABLE BURBANK TASK FORCE

***City Council Chamber
275 East Olive Avenue
Burbank, California 91502***

**February 17, 2010
4:30 P.M.**

This facility is disabled accessible. In compliance with the Americans with Disabilities Act (ADA), if any special assistance is needed to participate in this meeting, please contact the City's ADA Coordinator at (818) 238-5002 (voice) or (818) 238-5035 TDD. Advance notification of 48 hours will permit the City to make reasonable accommodations to assure accessibility.

This agenda lists each item of business that the Sustainable Burbank Task Force may discuss or take action on at this meeting. Copies of staff reports and all other written documentation relating to each agenda item can be made available by calling (818) 238-3915. Copies are available for public inspection and review at the Public Works Engineering counter in the Community Services Building located at 150 N. Third Street.

I. CALL TO ORDER

II. ROLL CALL

III. ORAL COMMUNICATIONS

(Limited to items on the printed agenda or items regarding the business of the Sustainable Burbank Task Force. The Task Force has adopted rules to limit oral communications to 2 minutes; however, the Task Force reserves the right to extend this time period.)

- A. Task Force Member Communication
- B. Staff Communication

IV. APPROVAL OF MINUTES November 16, 2009

V. ELECTION OF OFFICERS

City Council Resolution No. 27,796 that established the Sustainable Burbank Task Force requires the election of Chairperson and Vice Chairperson to occur annually at the first meeting of each calendar year.

VI. RETROFIT UPON RESALE ORDINANCE

Staff from Burbank Water & Power plan to present a proposed retrofit upon resale ordinance to City Council on March 3, 2010. The proposed ordinance would require that any residential, commercial, or industrial property resold in Burbank be upgraded to current California Plumbing Code requirements for toilets, urinals, showerheads, and kitchen and bathroom faucet aerators as a condition of escrow. Staff is seeking Task Force support of the proposed ordinance. A staff memorandum is attached.

VII. BURBANK GREEN ALLIANCE

Staff will provide a brief presentation on the history, mission, and future plans of Burbank Green Alliance and request Task Force support of partial funding from the City Council. A staff memorandum is attached.

VIII. OLIVE AVENUE STREETScape PROJECT STATUS UPDATE AND COUNCIL SUBCOMMITTEE APPOINTMENT

Staff will provide an update to the Task Force regarding the Olive Avenue Streetscape project. In addition, at its November 24, 2009, meeting, Council directed the Task Force to appoint two members to the Olive Avenue Streetscape Project Council Subcommittee. The Traffic Commission will also appoint two of its members at its next meeting.

IX. FOCUSED DISCUSSION – SOCIAL JUSTICE THEME

Staff will provide a brief overview of Action 22- Social Justice. Staff is requesting that the Task Force provide input on keeping, refining, or rejecting existing and planned programs, and make suggestions for new initiatives for the Task Force to consider.

X. SUBCOMMITTEE CHAIR MEETING REPORT

At the request of the Task Force Chair, Wendy James, the chairpersons from each of the subcommittees met on February 8, 2010, to prepare for the Council Study Session on March 2, 2010. A brief summary of the discussion is attached. Staff requests that the Task Force discuss the process for bringing information back to Council for action.

XI. SUBCOMMITTEE REPORTS

Subcommittees will have an opportunity to make reports back to the Task Force regarding their progress since the last meeting. Staff requests that the Task Force vote as to whether there is support of subcommittee recommendations so information may be provided to Council at the study session update scheduled for March 2, 2010.

- A. Public Outreach Subcommittee
- B. Water Subcommittee
- C. Transportation & Urban Design Subcommittee
- D. Energy Subcommittee
- E. Zero Waste Subcommittee

XII. ADJOURNMENT

To Monday, March 15, 2010, at 4:30 p.m. at the Burbank Police Department, Police Community Room, 200 N. Third Street.

*Attachments:

Retrofit Upon Resale Ordinance Staff Memorandum
BGA Staff Memorandum
BGA Staff Memorandum Attachment C & D
Subcommittee Chair Meeting Staff Memorandum